HOW TO REQUEST A FIVE-YEAR EMBARGO IN PROQUEST ETD

To request a five-year embargo for your dissertation, please complete the steps below as you create a ProQuest ETD account.

**STEP 1:** Under *Publishing information > PQ publishing options:*

- **Part A:** In response to “I want my work to be available in ProQuest as soon as it is published,” select “No – I have patents pending, or another reason why I need to delay access to the full text of my work.”

- **Part B:** A drop-down will appear requesting your embargo time. Select “2 years” and add the note “5-year embargo request.” (See the screenshot below.)

![Screenshot of ProQuest embargo options]

**STEP 2:** Under *About my dissertation/thesis > Notes (optional):*

Include a note regarding your five-year embargo request. (See the example below.)

![Screenshot of ProQuest notes section]